



POOL DEMOLITION

General Information

A permit is required to fill or remove an existing swimming pool. The California Building Code requires building permits to demolish any structure, including swimming pools. This includes removing existing pools or filling them with fill material.

There are two options an owner can choose from before work is begun.

Option #1:

The applicant may retain a civil or geotechnical engineer to supervise the filling and compaction of the fill material per California Building Code Chapter 1803A.5. The engineer shall provide a report to the City, prior to final inspection, as to observation of fill, compaction and general site drainage conditions after final grading.

If the site will be considered for a structure to be placed on it at a later date, this is the option that should be used.

Option #2:

Swimming pools may be filled with undocumented fill consisting of concrete, rocks, gravel, sand, clean soil and similar materials. Under this provision the following is required:

1. A *Notice of Fill Condition* letter needs to be prepared by the applicant (modify attached sample letter as needed). The document shall list the legal description of the property; this includes the lot number, tract number, map book/page number and parcel number (this information can be obtained from the deed documents of the house) and a description of the work to be done. The letter shall be signed by the property owner(s) and notarized before it is taken to the Recorder's Office. The County requests a notary acknowledgment form to be attached to this letter.
2. The notarized document above is then recorded at the Alameda County Recorder's office located at 1106 Madison St., Oakland, CA 94607, (510) 272-6363. Proof of recordation will be required prior to permit issuance.

It is not required that the entire pool structure be removed during the demolition work. However, it is required that one or more holes be placed in the deep end bottom of the pool to allow for future moisture to escape.

Permit Process

Application for permit must include 3 copies of a site plan which includes the following:

- Setbacks from property line to swimming pool and all structures surrounding it.
- Location of easements and rights of way (it is the responsibility of the applicant to investigate in detail where these are located).
- Square footage of swimming pool.
- Proof of recordation from the Alameda County Recorder's Office.
- A completed permit application form and Owner/Builder Acknowledgement (if applicable)

Building permits are based on the TOTAL valuation of the job, including labor and materials. The fee breakdown is based on the current Building Fee Schedule which includes an application fee, building fee and microfilm fee. For more permit fee information, please call (510) 494-4460.

Projects including work on/in the public right-of-way must also include:

- 2 additional sets of the site plan
- Completed application for an Encroachment Permit.
- Certificate of Insurance including General Liability, Automobile Liability & Worker's Compensation, pre-approved by the City of Fremont's Risk Manager.
- Annual Bond or Certificate of deposit.

Inspections

Two inspections are needed. Once the holes have been drilled, the first inspection should be scheduled. After the swimming pool has been properly filled and compacted, the second and final inspection is requested. To request an inspection:

1. Please call our Automated Inspection Request Service at (510) 494-4485. You can make your inspection request 24 hours a day and up to one business day in advance of the requested inspection day. All requests scheduled by 3:00 p.m. will be scheduled for the next business day. Requests made after 3:00 p.m. will be scheduled for the second business day.
2. To learn the time of day your project is scheduled for inspection, please call your inspector directly on the scheduled day after 8:00 a.m.
3. To cancel an inspection without incurring a re-inspection fee, please call the Building Inspection office (510) 494-4400 by 9:00 a.m. the day of the inspection.

Additional Information

Our office hours are Monday through Thursday from 8:00 a.m. to 4:00 p.m. and Friday from 8:00 a.m. to 12:00 noon. For general information call (510) 494-4460. No appointment is necessary.

Recording Requested By:

Name: _____

Street Address: _____

City & State: _____

NOTICE OF FILL CONDITION

NOTICE IS HEREBY GIVEN that the undersigned, being the owners of the following described real property, are hereby recording this document to identify the location of the swimming pool which is to be filled in accordance with the procedures established by the City of Fremont, Department of Building and Safety.

Description of Property: The property affected by this notice is located at _____, Fremont, California, and more particularly located described as follows:

City of Fremont, Lot _____ **Tract #** _____

Filed _____

Map Book _____, **Pages** _____ **to** _____, **inclusive, Alameda County Records**

Assessor's Parcel No. _____

Scope of Work: The undersigned has contracted with (name of contractor) _____ to effect the swimming pool demolition. The agreement provides that one or more large holes will be placed in the deep end bottom of the pool to allow future moisture to escape, and thereafter, the pool will be filled with fill material. The specific location of the former pool is set forth in the attached "Exhibit A," which is the drawing of the swimming pool site and its relationship to the residence.

Date

Owner's Signature